



# Application for a business short stay visa (for a stay of up to 3 months)

## Who should use this form?

Persons seeking to enter Australia for less than 3 months for business.

You should have adequate funds for your personal support while in Australia and not engage in activities that will affect the work opportunities of Australian residents.

Do NOT use this form if you are:

- a tourist
- a religious worker
- a student
- working as an entertainer
- working as a medical practitioner, OR
- seeking medical treatment.

## About the business visitor visa

### Business Visitor (short stay)

If you tick the box 'Business Visitor (*short stay*)' on page 3 of this form, this is an application for a single or multiple entry visa which provides for a stay of up to 3 months on each arrival. The period of validity for the multiple entry visa is either 1 year, or 5 years or life of passport (*whichever is the greater to a maximum of 10 years*). **An application for a business visitor (*subclass 456*) visa can only be made outside Australia.**

In some instances, the holder of a business visitor visa may not be allowed to make a further visa application in Australia. You will be told if this applies to you when your application is decided. If so, this means that you cannot get a further visa for temporary stay or permanent residence in Australia.

There is an application charge for this visa – see information form 990i *Charges*.

If you are sponsoring someone as a **business visitor**, you must be one of the following:

- a member of an Australian parliament (Commonwealth, State or Territory); or
- an authorised officer of a Commonwealth, State or Territory government department or instrumentality; or
- a local government mayor.

### Sponsored Business Visitor

If an Australian elected Government representative is going to guarantee your visit, you can apply as a Sponsored Visitor. Sponsored visitors should complete all sections of this application form and request their sponsor to complete form number 1149.

A sponsored business visitor will only be able to be granted a single entry visa valid for up to 3 months stay in Australia. **An application for a sponsored business visitor (*subclass 459*) visa can only be made outside Australia.**

## What you need to do

### Step 1

Make sure you and accompanying family members have passports which are valid for your period of stay in Australia.

### Step 2

Complete the attached form.

Make sure you provide any attachments required, particularly your passport.

### Step 3

Lodge your application form, passport, charge and attachments at the nearest Australian mission overseas.

Your application can be lodged personally or by your representative, or sent by mail.

## Before travelling

### Passports

When your passports are returned, check that all the people travelling are covered by a visa, and note the condition on the visa labels.

If your visa is marked 'multiple travel', you can visit Australia as many times as you like while your visa is valid.

### Health Insurance

You may wish to arrange health insurance cover before you travel to Australia as you are not covered by Australia's national health insurance scheme (*unless you are covered by a reciprocal health care agreement*).

### Vaccinations

You are strongly advised to carry certification of your vaccination status, especially for children attending Australian schools and childcare centres (*including preschools and creches*). Vaccination against polio, tetanus, measles, mumps, rubella, diphtheria, pertussis (*whooping cough*), Haemophilus influenzae hypo B (Hib), and Hepatitis B is recommended for children. Certification may be sought at time of enrolment. Vaccination against rubella is also recommended for women of child-bearing age.

Continued on the next page ▶

## About the information you give

The Department of Immigration and Multicultural Affairs (DIMA) is authorised to collect information provided on this form under Part 2 of the *Migration Act 1958*: Control of Arrival and Presence of Non-Citizens. The information provided will be used to assess your eligibility for a visa and for other purposes relating to the administration of the Migration Act.

The information form 993i *Safeguarding your personal information*, available from DIMA offices, gives details of agencies to which your information might also be disclosed.

## Who can you include in this application?

You can include in this application any family members who will accompany you on any of your visits to Australia.

Family members include your spouse and unmarried dependent children.

## Paying the charge

Please check with the relevant Australian mission about the appropriate form of payment.

If lodging your application by mail, do not send cash.

If the Australian mission has advised that you may pay by credit card, complete the credit card details on this form.

## Conditions

- You must answer all questions on this form honestly and completely. False or misleading information may lead to refusal or cancellation of your visa, or penalties while in Australia.
- Although business activities may vary from one visit to another, you must NOT engage in any work in Australia that might otherwise be carried out by Australian residents. A breach of this may lead to visa cancellation and your removal from Australia.
- If you have applied as a sponsored business visitor, your visa **will** include condition **8503 – No Further Stay**. This condition means it will generally not be possible for you to apply to remain in Australia beyond the authorised period of stay shown on your visa label. If you have applied for a short stay business visitor visa, the 8503 – No Further Stay condition may be applied after an assessment of your application.

## Authorisation of a person to act and receive communication

You may authorise another person to act on your behalf in connection with your application/sponsorship in dealings with DIMA. If so, you will need to fill out the section of the form with the heading 'Authorisation of Person to Act and Receive Communication'.

Nominating a person to act on your behalf includes authorising that person to receive any communication relating to your application/sponsorship that would otherwise have been sent to you. You will be taken to have received any communication about your application/sponsorship sent to that person as if they were sent to you.

## Use of a migration agent

You are not required to use a migration agent to assist you with your application/sponsorship. However, in the event you wish to use a migration agent, a list of registered migration agents is available from the Migration Agents Registration Authority (MARA) or the offices of DIMA.

You can contact the MARA at:

PO Box Q1551,  
QVB, NSW 1230,  
Australia

Fax: +61 2 9299 8448

Website: [www.themara.com.au](http://www.themara.com.au)

Registered migration agents are bound by the Migration Agent's Code of Conduct and generally charge for their services. The MARA investigates complaints against registered migration agents and may take disciplinary action against them. If you have a concern about a registered migration agent, you can contact the MARA.

Under Australian law, anyone who uses knowledge of migration procedures to offer advice or assistance to a person wishing to obtain a visa to enter or remain in Australia must be registered. If you intend to use a migration agent you are advised to use a registered migration agent.

## Consent to communicate electronically

DIMA may use a range of means to communicate with you. However, electronic means such as fax or e-mail will only be used if you indicate your agreement to receiving communication this way.

Electronic communications, unless adequately encrypted, are not secure and may be viewed by others or interfered with. If you agree to DIMA communicating with you by electronic means, the details you provide will only be used for the purpose for which you have provided them. They will not be added to any mailing list and will not be disclosed without your consent.



# Application for a business short stay visa (for a stay of up to 3 months)

Are you applying for a:

Business visitor (short stay)

\*Sponsored business visitor (short stay)

You should complete all sections of this form and attach a sponsorship form 1149 completed by your sponsor. Incomplete applications will delay the processing of your application.

## Your details

**1** Give your details as shown in your passport

Family name

Given names

Sex Male  Female

DAY MONTH YEAR

Date of birth / /

Marital status details

Nationality

Passport number

DAY MONTH YEAR

Expiry date / /

Country of birth

**2** National Identity number (if applicable)

**3** Current occupation

**4** Employer's name

**5** Your current address

POSTCODE

**6** Telephone numbers

Telephone number AREA CODE ( )

Facsimile number AREA CODE ( )

**7** Do you agree to DIMA communicating with you by facsimile, e-mail, or other electronic means?

No

Yes   Give details

AREA CODE

Facsimile number ( )

E-mail address

**8** How long do you initially propose to stay in Australia?

months or  days

## Business activities

**9** Describe your intended principle business activity in Australia

Australian business contact

Contact person

Business name (if applicable)

AREA CODE

Telephone number ( )

**10** Will you be in paid employment in Australia?

No

Yes   Provide details of your employment in Australia?

Occupation

Employer's name

Contact person

AREA CODE

Telephone number ( )

Continued on the next page 

## *Health*

**11** Do you, or any member of your family unit included in this application:

- intend entering an Australian hospital (*including nursing homes*) for work, training, treatment or visiting?

No

Yes  ► Please provide full details. If insufficient space, attach an additional statement.

- intend to work in an Australian preschool-aged child care centre (*including preschools and creches*) as an employee or trainee?  
No   
Yes  ► Please provide full details. If insufficient space, attach an additional statement.

**12** Have you, or any member of your family unit included in this application:

- ever had, or do you currently have, tuberculosis;
- been in recent, close contact with a person who has had active tuberculosis; or
- ever had an abnormal chest x-ray?

No

Yes  ► Please provide full details. If insufficient space, attach an additional statement.

13 During your proposed stay in Australia, do you, or any applicant included in this application, expect to incur medical costs, or require treatment or medical follow up for:

- blood disorders
- cancer
- heart disease
- HIV infection, including AIDS
- kidney disease, including dialysis
- liver disease
- mental illness
- pregnancy
- respiratory disease that has required hospital admission
- any form of surgery

No

Yes  Please provide full details. If insufficient space, attach an additional statement

### *Character*

14 Have you, or any member of your family unit included in this application, ever:

- been convicted of a crime or offence in any country (*including any conviction which is now removed from official records*)? No  Yes
- been charged with any offence that is currently awaiting legal action? No  Yes
- been acquitted of any criminal offence or other offence on the grounds of mental illness, insanity or unsoundness of mind? No  Yes
- left any country to avoid being removed or deported? No  Yes
- been excluded from or asked to leave any country (*including Australia*)? No  Yes
- committed, or been involved in the commission of war crimes or crimes against humanity or human rights? No  Yes
- been involved in any activities that would represent a risk to Australian national security? No  Yes
- had any outstanding debts to the Australian Government or any public authority in Australia? No  Yes
- been involved in any activity, or been convicted of any offence, relating to the illegal movement of people to any country (*including Australia*)? No  Yes

If you answered '**Yes**' to any of the above questions, provide all relevant details. If insufficient space, attach an additional statement.

### *Accompanying family members*

Family member includes your spouse and unmarried dependent children

15 Are there any family members who are to be included in this application (including those shown in your passport)?

No  ▶ You have completed your form

Yes  ▶ Give details of accompanying family members at question 16



### *Credit card details*

If you wish to pay by credit card, please complete this section

Payment by (tick one box)

A horizontal checklist with five items, each consisting of a label followed by a square checkbox. The labels are 'MasterCard', 'Diners Club', 'American Express', 'JCB', and 'Visa'.

## Charge

Australian dollars  
\$

Credit card number

Expiry date

Cardholder's name

Telephone no.

Address

### Address

Postcode

**Signature of  
cardholder**

Credit card information will be used for charge paying purposes only.

Complete form 956 on the next page if you are authorising another person to act and receive communication on your behalf.



# Authorisation of person to act and receive communication

## Authorisation by applicant/sponsor

I, Family name

Given names

of

POSTCODE

authorise the following person to act on my behalf in relation to my application/sponsorship in dealings with the Department of Immigration and Multicultural Affairs (DIMA). This includes authorising DIMA to send that person any communication, documents or notifications relating to my application/sponsorship that would otherwise have been sent to me.

### Details of authorised person

Title: Mr  Mrs  Miss  Ms  Other

Family name

Given names

Authorised person's address  
  
  
 POSTCODE

Telephone number  COUNTRY CODE  AREA CODE  NUMBER  
 ( ) ( )

Migration Agent Registration Number (if applicable)

**Applicant's signature**

DAY  MONTH  YEAR  
Date  /  /

## Consent by authorised person

As the authorised person named on this form, do you agree to DIMA communicating with you by facsimile, e-mail, or other electronic means?

No

Yes  Give details

Facsimile number	COUNTRY CODE	AREA CODE	NUMBER
<input type="text"/>	(	(	)

E-mail address

**Authorised person's signature**

DAY  MONTH  YEAR  
Date  /  /